



## WWCA CURRENT BY-LAWS (Updated 3/21/19)

### Article I. NAME

The name of this organization shall be the Washington Water Color Association. The principle location of this organization shall be in Washington, D.C., Virginia and Maryland.

### Article II. PURPOSE

The purpose of the Washington Water Color Association is to bring together the best water media artists in the Washington D.C.-Virginia-Maryland area to share mutual interests, enrich their art experience and that of the communities and make creative contributions to the community.

The Association shall conduct and promote creative and educational activities in the art of watercolor. These purposes are to be served by:

- + sponsoring watercolor exhibitions
- + sponsoring painting workshops and painting excursions
- + inviting guest artists and speakers to address our members
- + holding quarterly membership meetings
- + creating a website which will allow and promote communication between members and between members and the community, furthering the water media experience for Association member artists.

### Article III. MEMBERSHIP

#### Section 1. Eligibility

The membership shall consist of Active and Honorary Members. Membership shall be open to adults over 18 years of age.

Section 2. Only artists creating water media works on paper or other two-dimensional surfaces shall be eligible for active membership.

#### Section 3. Membership Status

To obtain membership status, applicants must complete and submit an application form and pay the annual dues.

#### Section 4. Active Members

Active members will be those who pay their membership dues and are accorded all privileges of exhibiting and voting.

#### Section 5. Honorary Members

Honorary Members shall be persons to whom the Association wishes to express its esteem and respect and who wish to aid the purpose of the Association. They may attend all meetings of the Association, but shall have no vote and pay no dues. They shall be life members. Honorary Members can be artists

of national reputation who have been given complimentary membership. An Honorary Member is selected by the Executive Board and voted on by the general membership.

#### Article IV. DUES

Section 1. Annual dues of active members shall be an amount determined by the Board of Directors and ratified by the membership at a general meeting. The dues shall be paid to the Treasurer no later than January 31 of each year. Fiscal year January 1 to December 31.

#### Section 2.

Persons who have not paid their dues by January 31 will not be considered “in good standing” and will not be eligible to exhibit in WWCA sponsored exhibits or attend member functions and events. Membership may be reinstated once dues are paid in full.

#### Section 3. Association Records.

The Treasurer shall keep financial records of all association income and expenditures. This shall include payment of Membership dues. The Membership Chair shall keep records of active members with their contact information.

#### Article V. GOVERNANCE

Section 1. The following positions shall be elected officers of the Board of Directors:

|                               |   |
|-------------------------------|---|
| President/Director:           | <i>Chairperson</i>                                    |
| Vice-President/Director:      | <i>Program Chairperson</i>                            |
| Recording Secretary/Director: | <i>Records minutes of meetings and board meetings</i> |
| Treasurer/Director:           | <i>Keeps financial records and issues checks</i>      |

The following chair persons shall be appointed by the President. Additional chair persons may be appointed as deemed necessary to carry on the work of the Association.

- + Publicity
- + Marketing
- + Exhibitions
- + Mailing
- + Hospitality
- + Membership
- + Parliamentarian
- + Workshops
- + Historian
- + Web site Coordinator

All past Presidents constitute an association Advisory Board and may attend Board Meetings. In case of a vacancy occurring within the term, the President shall appoint someone to fill the vacancy.

Section 2. A Nominating Committee of three members shall be appointed by the President in the second December of the President’s term.

This committee shall present a slate of officers to the Membership by the following February and the election will take place at the March Spring Members Meeting. Nominations from the floor shall be accepted at that time. Officers shall be elected by favorable votes of two thirds of the votes cast.

No member may serve consecutive terms on the Nominating Committee.

Section 3. Election may be by voice vote, if there is but one nominee for an office or by mail-in ballot. Election and installation will be held at the Spring Members Meeting. A term of office shall be for two years. No proxies shall be allowed in elections.

Section 4. The duties of the officers shall be the ones usually performed in the office, together with any specific duties assigned by the President or in these By-Laws.

Section 5. In the absence of both the President and Vice President, the Treasurer shall preside and in his/her absence, the Secretary.

Section 6. The President shall preside over the business of the organization and shall chair the meetings of the Board and membership meetings.

The President may sign checks when necessary. The President and the Treasurer shall prepare the annual budget.

A meeting of the Board shall be at the call of the President.

A quorum of the Board shall be two members.

#### Article VI. MEETINGS

Section 1. Board meetings shall be called by the President and/or if deemed necessary by any member of the elected Board. Three members of the Board must be present.

Section 2. There shall be three regular Members Meetings held each year: the summer, fall and mid-winter.

Section 3. The first meeting of the year shall be the Annual Spring Meeting. Every other year, the new Board of Directors will be elected at the Annual Spring Meeting.

Section 4. A quorum for general membership meetings shall be ten members. A meeting of less than ten members shall be called an informal meeting and no action may be taken.

#### Article VII. COMMITTEES

Section 1. The President, with the approval of the Board, shall appoint a Parliamentarian and chairman of standing and special committees as deemed necessary to carry on the work of the Association.

#### Article VIII. PARLIAMENTARIAN AUTHORITY

*“Robert’s Rules of Order Newly Revised”* shall govern the proceedings in cases not provided for in these By-laws.

#### Article IX. AMENDMENTS

Section 1. These By-laws may be amended, repealed or restated provided they are presented to the membership in writing, in advance. The By-Laws may be amended at a regular meeting by a majority vote of members present or by returning the ballot by mail to the President 20 days after publication.

#### Article X. REGULAR MEMBERS MEETINGS

1. Call to Order
2. Reading of Minutes of the proceeding meeting
3. Treasurer's Report
4. Reports of Officers and Committees
5. Unfinished Business
6. New Business
7. Adjourn
8. Program

#### Article X-a ANNUAL SPRING MEETINGS

Will be the first Members Meeting held every other year for election of a new Board of Directors

1. Call to Order
2. Reading of Minutes of the proceeding meeting
3. Treasurer's Report
4. Reports of Officers and Committees
5. Unfinished Business
6. Nominating Committee report
7. Nominations from the floor
8. Voting
9. Installation of new Officers
10. New business
11. Adjourn

#### Article XI. DISSOLUTION

Section 1. In the event of the necessity of dissolution of the organization. Upon dissolution, and after all expenses are paid, the remaining assets will be distributed to a 501 (c)(3) organization chosen by the Board of Directors.

*Revised April 2019 and approved by the Board.*